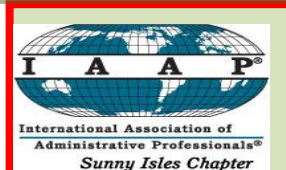


SUNNY ISLES CHAPTER

SUNSENSATIONAL RAYS NEWSLETTER



Dec., 2011 Volume 2 Issue 5



Member Florida Division
Southeast District



ELECTED OFFICERS
2011 - 2012

Holley P. Wilkinson
President

Kimberley Adderley
President Elect

D. Bianca Butler
Vice President

Bridgette Morley
Treasurer

Brenda Hall
Assistant Treasurer

Vacant
Recording Secretary

Teresa Briggs
Correspondence Secretary

Website
www.iaapsunnyisles.org

Email
sunnyislesiaap@gmail.com

P. O. Box N-3831
Nassau, N.P., The Bahamas

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I just love this time of year filled with merriment, festivities and celebration. December in The Bahamas marks a time for Christmas while eating benne and coconut cakes, rushing at Junkanoo on Boxing Day and New Years, and swaying to the rhythms of the Royal Bahamas Police Force Band at Beat Retreat! It is also the last month of the year when we can take some time out to recuperate.

Let's continue to flutter our wings so that our Chapter can be strengthened with a "Renewed & United Focus" in 2012!

Here's wishing you and your family a very Merry Christmas and a Prosperous and Blessed New Year!

- ### Committee Chairpersons
- Teresa Briggs
Parliamentarian
 - Marsha Saunders
Membership & Student Chapter
 - Shornell Ellis
Civic & Hospitality & Rules & Bylaws
 - Wanda Bullard
Certification
 - Janiece Henfield
Scholarship
 - Vacant
Program & Education
 - Vacant
Public Relations
 - Eleanor Hepburn
Ways & Means
 - Marian Sturup
Newsletter & Website



Christmas Party at Willie Mae Pratt Center For Girls Monday, December 13, 2011



SunSensational News Congratulations!

*Happy 10th Wedding Anniversary in December to
23rd Anthony & Demonia Butler
And
29 Omar & Holley Wilkinson*

January General Evening Meeting

Tuesday, 9th
6:00- 8:00 p.m.
KPMG 5th Floor Boardroom
Installation of New Members
Chrisnor Stuart
Water & Sewerage Corporation
And
Keniska Henry
Sandals Royal Bahamian Hotel

Speaker: Brenda Hall, Assistant Treasurer
Topic: Business Etiquette for Business Professionals

Heartfelt thanks go out to a very generous woman's charitable group known as "Da Crew", who graciously sponsored the fun-filled Christmas Party for our 12 'Sunbeams'. Due to privacy and security precautions, the residents cannot be photographed.

Visit our website at www.iaapsunnyisles.org to download our Chapter's updated membership application

DID YOU KNOW?

Just for Fun...

WWW.WORDITOUT.COM

WHAT'S A WORD CLOUD?

An attractive arrangement of randomly positioned words, where the most important words are bigger than the others.

WHAT ARE THEY FOR?

Mostly for fun! ...and now you can print them automatically onto items: a great idea for making custom gifts! Plus they are fantastic at summarizing large documents (reports, speeches, questionnaires, etc), teaching kids and more...

FEATURES

WordItOut is the word cloud generator that gives you control with many custom settings. Free to use and no sign up required!

Another Website

www.lumosity.com

Your brain, just *brighter*. Improve brain health and performance.

- Brain training produces real world benefits
- Enhance memory, attention and creativity
- Easy, web-based brain training program

Tools for retooling the brain. Lumosity uses science to make brains smarter. Based on principle of **neuroplasticity**

- Designed by neuroscientists
- Clinically proven results

Member of Excellence Criteria

A Member of Excellence will receive a certificate (first four years), Pathways to Excellence certificate cover, and Member of Excellence pin (the fifth year).

Some of the criteria is below. For a complete list of the 11 criteria please

visit: <http://community.iaap-hq.org/home/>.

1. A Member of Excellence will attain a minimum of 8 of the following 11 criteria: Hold a current IAAP Certification (i.e. CAP as prescribed by the new curriculum.)

2. Download the Member of Excellence Commitment form; sign and date the form.

3. Actively participate in the IAAP web community forum discussions or write an article (minimum 200 words), and have it published in an IAAP publication (chapter, division, or international level.) Recommending another author's article does not qualify.

4. Attend at least one professional educational workshop, seminar or conference (at least 60 minutes in length) and provide a short paragraph on how the training relates to your job or your role in IAAP. It can be an IAAP or non-IAAP workshop, seminar, or conference; however, it cannot be included in your calculations to meet the requirement of criterion #9.

5. Hold a degree, certificate or equivalent (a minimum of one year in length) from an accredited college or university or hold a Microsoft certification.

6. Pay membership dues on or before anniversary date. This criterion is a mandatory requirement. This mandatory requirement will be waived in the case of new members joining IAAP in the current IAAP fiscal year who want to work towards becoming a Member of Excellence.

Upgrade Your Career

IAAP has a new specialty for its Certified Administrative Professional program: Technology Applications.

IAAP's new specialty recognizes that technology is integral for every admin. First, complete three Options Technology modules. Following that, pass the test to earn Microsoft certification in at least one of those modules. Then you're qualified to submit an application and fees for the Technology Applications specialty.

More information about the Technology Applications specialty is available at www.iaap-hq.org/certification

To learn more about the Options Technology program, visit www.iaap-hq.org/events/options.